

Position Description

Position Title: Senior Programmer Analyst
Department: MIS
Position Location: Remote

Date: March 2026
Reports to: System Administrator
Position Classification: Salary, Exempt

JOB SUMMARY

This position is responsible for the accurate and timely analysis, design, coding, testing, implementing, and problem-solving of both new and existing programs. Senior Programmer Analysts are responsible for meeting, interviewing and gathering project specifications and developing project specifications.

SPECIFIC DUTIES

- Communicate proactively with MIS Management on the status of the various assignments and projects
- Work with internal employees to research needs, provide written analysis, and develop specifications including milestones for projects
- Complete analysis, design, coding, testing, debugging and implementation of programs and procedures
- Identify problems, resolutions, and complete corresponding documentation within the scope of assigned work
- Meet target specifications and completion dates of assignments consistently
- Communicate effectively with end users to ensure their knowledge on how to properly use new or modified applications
- Follow department standards and procedures and company policies
- Complete continuing educational and development activities to maintain and broaden technical skills and knowledge of internal systems
- Assist Programmers as needed
- Interface with vendors as needed
- Other duties and special projects as assigned

PREFERRED KNOWLEDGE, SKILLS, AND EXPERIENCE

- 4-year degree in Computer Science, Computer Information Systems, or equivalent work experience
- Professional experience using SQL and Relational Databases, C#.NET and/or VB.Net
- Experience on an IBM Midrange Power System (formerly known as AS/400) along with COBOL preferred
- Demonstrated knowledge and experience in developing and supporting business applications, especially in the health insurance industry
- Established problem-solving, troubleshooting and satisfactory resolution skills
- Effective communication skills with ability to adjust style to meet end user needs
- Effective time management, analytical, and organizational skills
- Ability to work independently and within a team as needed
- Familiarity with Health Information Portability and Accountability Act (HIPAA)

SCHEDULE

Individual team member schedules vary in order to cover department hours of 8 am – 5 pm Monday – Friday.

If you have any questions regarding a specific job position or completing the [MedBen Employment Application](#), please contact MedBen Human Resources Manager Jill Evans at (740) 522-7382 or medbenhr@medben.com.

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